



USE OF A REPRESENTATIVE

You do not need to hire an immigration representative, it is your choice. No one can guarantee the approval of your application. All the forms and information that you need to apply are available free at www.cic.gc.ca.

A representative is someone who has provided advice or guidance to you prior to submitting your application, following the submission of your application, and/or someone who has your permission to conduct business on your behalf with Citizenship and Immigration Canada (CIC) and the Canada Border Services Agency (CBSA). You may have **one** representative only. If you appoint an additional representative, the previous representative will no longer be authorized to conduct business on your behalf and receive information on your case file.

- I am:
- appointing a representative. **Complete Sections A, B and D.**
 - cancelling the appointment of a representative. **Complete Section A, C and D.**

SECTION A: APPLICANT INFORMATION

- Your full name**

Family name (Surname)

Given name(s)
- Your date of birth**
- If you have already submitted your application:**

Name of office where the application was submitted

Location of office

Type of application (permanent residence, extension of study permit, etc.)
- Your Citizenship and Immigration Canada Identification number (if known)**

Client Identification (ID) or Unique Client Identifier (UCI) number

SECTION B: APPOINTMENT OF REPRESENTATIVE

- I authorize the following individual to serve as my representative and to conduct business on my behalf with Citizenship and Immigration Canada and Canada Border Services Agency.
- I authorize Citizenship and Immigration Canada and Canada Border Services Agency to release information from my case file and that of my dependent children under 18 years of age to my representative. This authorization is in accordance with the *Privacy Act*.
- I am aware that any information which would be subject to exemption, if I had the right of access under the *Privacy Act* or the *Access to Information Act*, will likely not be released.

- Your representative's full name**

Family name (Surname)

Given name(s)

- Your representative: (choose one)**

is **UNCOMPENSATED** and is a:

 - family member or friend
 - member of a non-governmental or religious organization
 - member of the Immigration Consultants of Canada Regulatory Council (ICCRC), a Canadian provincial or territorial law society, or the *Chambre des notaires du Québec*
 - other

is or will be **COMPENSATED** and is a member in good standing of:

 - the Immigration Consultants of Canada Regulatory Council (ICCRC)
 - ▶ Membership ID number
 - a Canadian provincial or territorial law society
 - ▶ Which province or territory?
 - ▶ Membership ID number
 - the *Chambre des notaires du Québec*
 - ▶ Membership ID number

